

G.P.-5 002-0591

SAPS-153

File Reference 23/1/7/2/80 (398)
*File Reference**South African Police Service**South African Police Service**The National Commissioner / Minister*

ADDENDUM: REQUEST FOR OFFICIAL VISIT TO TOKYO, JAPAN FOR THE ATTENDANCE OF ASIA PACIFIC OPERATIONAL DRUG ENFORCEMENT CONFERENCE / SCHEDULED FOR 28 JANUARY 2024 TO 01 FEBRUARY 2024: PERSAL NO: 0479149-5 MAJOR GENERAL NP MADONDO AND 0617420-5 BRIGADIER MS SEBOLA

1. PURPOSE OF SUBMISSION

- 1.1. The National Police Agency of Japan is inviting members from the South African Police Service, Division: Crime Intelligence, Republic of South Africa to attend the Twenty-sixth Asia Pacific Operational Drug Enforcement Conference on 30 January 2024 and 31 January 2024.
- 1.2 The application is to obtain authorization for the Component Head: Intelligence Analysis and Coordination, Major General NP Madondo and Acting Component Head: Intelligence Collection, Brigadier MS Sebola, official members of the Division Crime Intelligence in the South African Police Service, Head Office, to attend the International Conference in Tokyo in Japan.

2. MOTIVATION

- 2.1 The National Police Agency of Japan is hosting the Twenty-sixth Asia Pacific Operational Drug Enforcement Conference on 30 January 2024 and 31 January 2024. Due to changes of the Head of Delegation SAPS: Major General NP Madondo's flight arrangements, which resulted in amendment of the financial implications of the officers. A revised document is forwarded to support the changes thereof.

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2.2. Purpose of the International Conference is to focus on Operational Drug Enforcement.

It is believed that the presence and expertise of representatives from the Division: Crime Intelligence would greatly contribute to the success of the event, fostering knowledge exchange and counter narcotics collaboration on an international scale.

2.3. Travel expenses for **one** representative will be borne by the National Police Agency of Japan, which include:

2.3.1 Roundtrip airfares between South Africa and Tokyo (Narita or Haneda Airport), Japan.

The flights will be arranged by the travel agency designated by the National Police Agency of Japan.

2.3.2 Transportation fares between airport and Hotel Grand Arc Hanzomon

2.3.3 Room charges at Hotel Grand Arc Hanzomon (breakfast included) for three (3) nights, from 29 January 2024 to 1 February 2024.

2.4. Proposed Delegation.

NO	RANK AND NAMES	DESIGNATION
1	Major General NP Madondo	Component Head: Intelligence Analysis and Coordination
2	Brigadier MS Sebola	Acting Component Head: Intelligence Collection

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3. FINANCIAL IMPLICATIONS

3.1 The National Police Agency of Japan, will cover the cost of flights, meals, accommodation and local transport for one participant per country. The SAPS will be expected to be responsible for the decreased daily allowance for the delegation and for costs delegates that are not sponsored as per Annexure B.

3.1.1 Major General NP Madondo (Sponsored)

Travel period: 2024-01-28 until 2024-02-01

Daily allowance: Japan

11,260 Japan yen x 2 Days x R0-1274 x 1 member x 15% = R430-36
(Meals provided)

11,260 Japan yen x 3 Days x R0-1274 x 1 member = R4,303-57

Accommodation (1 Night + 2 x Nights Provided)

22,000 Japan yen x 1 nights x R0-1274 x 1 member = R2,802-80

Transport (Provided) = R0-00

Sub-Total = R7,536-73

Unforeseen Expenses (5% of R7,536-73) = R376-84

Flight Tickets (Provided) = R0-00

TOTAL = R7,913-57

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3.1.2 Brigadier MS Sebola



Travel period: 2024-01-28 until 2024-02-01

Daily allowance: Japan

11,260 Japan yen x 5 Days x R0-1274 x 1 member = R7,172-62

Accommodation

22,000 Japan yen x 4 nights x R0-1274 x 1 member = R11,211-20

Transport = R2,000-00

Sub-Total = R20,383-82

Unforeseen Expenses (5% of R20,383-82) = R1,019-19

Flight Tickets = R30,000-00

TOTAL = R51,403-01

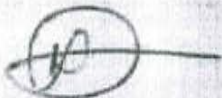
RECOMMENDATIONS

4.1 It is recommended that amended financial implications as per paragraph 3 be granted for Major General NP Madondo and Brigadier MS Sebola to travel to Tokyo, Japan to attend the Twenty-sixth Asia Pacific Operational Drug Enforcement Conference.

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4.2. It is further recommended that authorization be granted for the expenses to be incurred through the SAPS budget costing for the delegates not included as per 3.1 Annexure B.

4.3. The Department of International Relations and Cooperation and Interpol NCB Pretoria have been informed of the proposed visit to Tokyo, Japan and they have not raised any objections to it.



**MAJOR GENERAL
THE HEAD: INTELLIGENCE ANALYSIS AND COORDINATION
CRIME INTELLIGENCE
NP MADONDO**

Date:

Funds Recommended / ~~Not Recommended~~

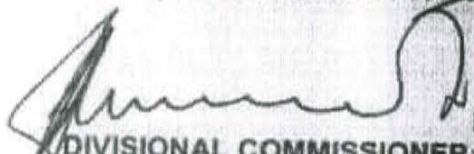
R59 316-58



**COLONEL
SECTION COMMANDER: FINANCIAL SERVICES
M KITCHING**

Date: 2024-01-22

Journey recommended / not recommended



**LIEUTENANT GENERAL
DIVISIONAL COMMISSIONER: CRIME INTELLIGENCE
SD KHUMALO**

Date:

2024-01-22

SIPHE

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Sponsorship accepted/ sponsorship not accepted

Verbal approval to accept the sponsorship granted by the Divisional Commissioner Supply Chain Management

DIVISIONAL COMMISSIONER: SUPPLY CHAIN MANAGEMENT (DR) MI FANI

LT COL
STAFF OFFICER: DIV COMM - SCM
S.M. TIPANYEGA

2024-01-24

Date:

Journey recommended / not recommended

LIEUTENANT GENERAL
DEPUTY NATIONAL COMMISSIONER: POLICING
SM SIBIYA

Date: 2024-01-24

Journey Recommended / Not Recommended

NATIONAL COMMISSIONER: SOUTH AFRICAN POLICE SERVICE
SF MASEMOLA, SOEG

Date:

BRIGADIER
CHIEF METROPOLE
SOUTH AFRICAN POLICE SERVICE
2024-01-25

The request approves funds as the Accounting Officer of the Department and recommends the journey. The journey was already recommended by the National Commissioner on 2024-01-16 (as per attached) and approved by the Minister (verbal) on 2024-01-19. Therefore the submitted Addendum is to be approved by the National Commissioner in relation to the journey as it amends the funds. In this regard verbal approval is granted by the National Commissioner for the funds, as amended to accommodate the additional date (28 January 2024).

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BRIGADIER MS SEBOLA**

Journey Approved / Not Approved

**MINISTER OF POLICE
GENERAL BH CELE, MP**

Date:

Memorandum compiled by
Code and telephone number
Date

Memorandum perused by
Code and telephone number
Date

Major General NP Madondo
(012) 360 1313
13 December 2023

Lieutenant General SD Khumalo
(012) 360 1408
13 December 2023